

EDAS Committee meeting Minutes  
7th April 2025  
Drayton Court Hotel

Present - Christina Fox (CF), Jon Wilkins (JW), Clare Harrington (CH), Craig Evans (CE), Martin Newhouse (MN)

1. Apologies for absence - Andrew Caisley, Sam Murphy
2. Actions from the last meeting - All were completed apart from the following, which have been carried over..
  - 2b. QR codes need laminating for Maintenance Morning Whatsapp group
- 6a.8b v, 8di

**Action CE to buy Elsan toilet fluid**

3. Last months meetings were approved
4. Waiting list - 402 applicants as of today's date
5. Site rental status - Site is fully rented out.
6. Gardening club status-

**Action CF to terminate 147 1.**

**Action JW to update invoices**

7. Strategic projects
  - (a) The committee offered Congratulations to CH on the successful completion of the gate project, which is being widely used and well received.
  - (b) Site Audit - CF has identified hawthorn and now trees are in leaf - easier to identify.
  - (c) Manual and calender project started and in progress
  - (d) Arrange a communal plot meeting on the communal plot to discuss the consultation. Fri 25th April. 7 o'clock.
8. Update on pathways and rent collection. Pathways have produced a list of plot holders that have outstanding rent.
  - 8a. JW and CE updated on the site walk around.

9. Maintenance Mornings - The last three MM's have been very popular, with 40 plus participants. The committee had a discussion regarding safety. Protective equipment will by now be mandatory. Risk assessments should be carried out. For any higher risk tasks -shed demolition, tree works etc. - a member of the committee will lead the task and will stop work if there is deemed a H&S risk.

**Action CH to buy PPE including team leader tabards**

10. Summer open day - tasks and team volunteering.

**Action CE to acquire bar license**

**Action CF to buy subscription for ivolunteer**

**Action CF to approach choir**

**Action CF to ask ploholders to grow plants**

11. Cultivating Ealing Allotments competition

**Action CE to coordinate with cultivating Ealing team**

12. **Action MN to find tree council info**

13. The committee decided to make a donation to charity for £100 in lieu of flowers for a former long serving member.

14. Site signage - **Action JW**

16. Mailchimp contents - summer open day and 2nd one reminder of rules

**Action for MN. Buy more tennis Balls.**

17. Date of next meeting Monday 19th May 2025

18. AOB - Hedgerow maintenance is becoming difficult to do due to plot holder rubbish- inspection template to include "is there rubbish which prevents access to hedgerow."