

EDAS Committee Meeting
Tuesday 4th June 19:30
Drayton Court Hotel

Present - Christina Fox (~~FX~~-CF) Andrew Caisley (AC), Clare Harington (CH), Martin Hewhouse (MN) and Craig Evans (CE).

1. Apologies for Absence- Jon Wilkins
 2. Approval of last meeting's minutes.
 3. Strategic Projects
 - a. Gate Project - **CF to send builder contact . MN to talk to his contact. CE to speak to his neighbour.** We will source the Gate from Harrow fencing.
 - b. Site Audit - on hold till August
 - c. Manual and calender – in progress
 - d. Communal plot - Discussed visit to Haslemere visit to another site in Greenford. MN discussed cost of electricity on site.
 4. Site Rental status. 365 on the waiting list. One full plot is to be offered to the person at the top of the list.
 5. Gardening club. Two plots available and the people contacted have not responded to either phone calls and emails, despite deadline included. Time is of the essence due to the time of year, and the growing season passing. CM agreed to Sunday as day to approach more people.
- Plot 240 - 1 and 5 are purposely not being rented out. 1 is because of new gate. 5 is due to fox cubs.
6. Maintenance Morning.
 7. Open day - Fully covered on every stall. To keep some volunteers back to cover other areas. BBQ for all ploholders not just volunteers. All the cakes that volunteers bake require ingredients list and allergens.
 8. Communicating with members - emails sent.
 - 9 Update from Haslemere. CM considered a proposal for a defibrillator, and the prohibitive cost was discussed.
 10. Committee agreed to purchase benches for 4 seating areas. Benches with a table in between was considered to facilitate a drink. Ordering should take place before the open day. CF is to shortlist to 6 types.
 11. Competitions - Cultivating Ealing - A team has come forward to take on the responsibility of preparing the site, filling the forms and showing the Judges around the site. CM felt that we

should reach out to the chair of Haslemere to ask if she would be a Judge for the plots. Action CF to organise certificates.

12. History of the website - Content edit can start. JW to create separate timeline. MN to discuss with Simon.

13. Date of next meeting

14. AOB -

Chairs are still being purchased from Corido.co.uk and the benches could be sourced from there too.

An Audit of our accounts should be carried out. AC to send out a Mailchimp asking if there are any bookkeepers who are willing to audit our accounts.

A plot holder has suggested that ZSL carry out a Hedgehog collection. The committee agreed.

CM agreed to Purchase the 10 by 12 shed with no windows and a reinforced timber.