

Minutes of EDAS Committee meeting
Tuesday 9th April 2024 - 19.30
Drayton Court Hotel

Present: Christina Fox, Andrew Caisley, Clare Harrington, Jon Wilkins, Martin Newhouse,.

1. Apologies for absence.
 - a. Craig Evans
2. Approval of last meeting's minutes.
 - a. March minutes approved with addition that Martin Newhouse had sent an apology
3. Strategic Projects
 - a. Gate Project - Clare
 - i. Location decided
 - ii. Next steps agreed to put shed on 209:
 1. Re-measure and agree shed size
 2. Order base (weed membrane, sand, ecogrid and gravel) + shed
 3. Confirm shed team leader
 4. Empty and remove tin shed
 5. Get quote for gate with posts
 6. Landscaping
 - b. Other Projects - No update
4. Site rentals status
 - a. CF has rented several plots but is finding that a number of half plots are coming available which is causing churn
 - i. CF confirmed there is one half plot to rent out, 227a
 - ii. The Committee agreed in principle to offer regular volunteers plots ahead of those who do not regularly volunteer
 - b. CF has emailed 5 delinquent GC ploholders post-committee inspection on 6th April with termination emails. 3 have asked for a reprieve. The committee agreed that the terminations should stand
5. Maintenance
 - a. **ACTION: All to add tasks to the live document**
6. MM food
 - a. The Committee discussed improvements to Maintenance Morning food options and agreed to test the following
 - i. Different sausage options (including Cumberland) and burgers
 - ii. Bag of oranges
 - iii. Different bread
 - iv. Fewer cakes
 - v. Better veggie option
 - b. **ACTION: AC to test alternatives when purchasing food**
7. Tree surgery by fruit garden
 - a. CH has received quotes from Tom Bosworth
 - i. Option 1 – fell to tree line £1450 + VAT
 - ii. Option 2 – lift low-hanging branches to ~5 m, remove ivy, thin crown £900 + VAT (would need repetition every 3-4 years)
 - b. The committee agreed a preference for Option 2 and to confirm in due course with Pathways that they should pay for it

- c. **ACTION: CH to confirm if possible to work around fruit if option 2 is chosen**
 - d. **ACTION: MN and CH to seek a second quote**
- 8. Help with renting GClub plots
 - a. **ACTION: CH (tours) and AC (contacts) to pick up GC plot rentals**
- 9. EDAS - Year end & AGM Prep (March->July)
 - a. JW said that AGM needs to be by 30th September. within 6 months of the end of the allotment financial year
 - b. The Committee agreed to propose constitutional changes for consideration ahead of the 2024 AGM to allow for December AGM in future
 - c. **ACTION: CF to set agenda item for Committee to review the constitution and propose changes at a future meeting, perhaps inviting Paul McConnell who drafted the current constitution**
- 10. Open day routine (in months leading to Summer O/D or Halloween)
 - a. To discuss next in May Meeting
 - b. **ACTION: CF to investigate flower stall requirements**
- 11. Communicating with members - Next mailchimp contents
 - a. Next communication topics to include
 - i. Shed guidelines
 - ii. Reminder on guidelines: Bonfires not allowed in summer, no dumping on maintenance plot, ...
 - iii. Upcoming dates: Open day, AGM, Maintenance mornings
 - b. **ACTION: CH to prepare next mailchimp**
- 12. Competitions - Cultivating Ealing / Ealing in Bloom etc
 - a. Details of last year's submission for Cultivating Ealing have been provided
- 13. Confirm date of next meeting
 - a. Monday 13th at 7.30 pm in the Drayton Court Hotel
- 14. AOB
 - a. **ACTION: AC to buy a water carrier for Maintenance Mornings**
 - b. **ACTION: CE to ensure communal plot facilities (e.g. soakaway and bins are sited further from adjacent plot and that Cinquefoil is managed).**
 - c. **ACTION: CF to confirm if metal collection required**